



THE GREEN SPACE.

Event Pack

ABOUT US

Nestled in the heart of Patetonga overlooking the Hauraki Plains, The Green Space offers a tranquil and peaceful setting away from the commotion of the city. With spectacular views of the Hauraki Plains, stretching out towards the Coromandel Ranges, The Green Space is the perfect backdrop for weddings, award ceremonies, photo shoots, or private gatherings,

Our experienced events team are poised to transform your vision into reality, collaborating closely with you to craft an exceptionally memorable event. From conceptualization to execution, we are dedicated to ensuring that every facet of your experience at The Green Space surpasses your expectations.



RATES

\$450 inc gst 1-5 hours

\$800 inc gst 5-10 hours

Discounted rates available for
not for profit/community
groups



CAPACITY

Venue size 17m x 9.2m

100x cocktail/theatre

60x banquet/workshop

30x people boardroom style

VENUE HIRE INCLUSIONS

20x chairs

3x 1.8m round tables

1 Bar

Trestle tables on request

Soft seating

Small PA with 2 wired microphones

Outdoor seating

Free high speed wifi for guests

Onsite parking available on request

Event planning assistance and support during event

Set up and pack down of Green Space furniture or any hire we source for you

Lighting and theming organisation with the events team to specifically meet your budget and theme

Full cleaning throughout the venue

OPTIONAL EXTRAS

Access to full commercial kitchen- \$350 inc gst
(access includes use of fridge, oven, gas hobs. BYO utensils, cookware, serving dishes etc)

Crockery and glassware available for hire on request

Self serve tea/coffee- \$4.50pp inc gst (min 15pax)

Linen hire- \$15 inc gst per cloth (black or white available)

TV Screen with HDMI input- \$250 inc gst

Lighting and theming equipment available on request

FOOD

At The Green Space you are welcome to BYO catering, or use any caterer of your choice.

Catering tables are available on request.

Use of the Green Space commercial kitchen is required to be hired in addition to the venue hire cost.

All catering must be removed from the venue at the conclusion of your function- this includes your rubbish and recycling.

At The Green Space we are conscious of trying to reduce our environmental impact as much as possible. Due to this- single use plastics (drink bottles, plastic cups, plates etc) are not to be used. For advice/ideas on alternative options, please contact our team directly.

BEVERAGE

The Green Space is a BYO venue. This means, as the hirer- YOU are welcome to supply the beverages for your guests. Your guests cannot BYO beverages.

If you are wanting to supply alcohol at your event, there are some conditions; if you are selling tickets, having a cash bar, or charging for alcohol in anyway- you need a liquor license and a duty manager onsite to serve the alcohol. Our venue is not licensed, therefore you would need to choose a caterer with a liquor license or apply for a special event license from the council.

If your event is free and you are not charging for alcohol, you don't need a liquor license. We do require that you nominate someone who is not drinking, to be responsible for the service of alcohol and monitoring intoxication levels.

If alcohol is available, we require sufficient food to be supplied throughout the event for host responsibility purposes.

HOW TO CONFIRM YOUR BOOKING

A 50% deposit of VENUE HIRE ONLY is due on confirmation.

Final venue hire, any additional costs, and final numbers are due two weeks before event date.







CONTACT DETAILS

Website

<https://www.topnotchmacadamias.com/venues-and-events>

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